GO.RCCD.EDU is where you can go to change or reset your own password. To do this, the first time you sign into GO.RCCD.EDU you will need to complete a brief registration process. Registration consists of three steps: 1) provide answers to challenge question (required). 2) provide an alternate email address (optional). 3) setup the mobile authenticator on your smartphone (optional).

If you are a new student or have never signed into any online district services, your default password will be the first letter of your first name capitalized, followed by the first letter of your last name lower-case, followed by your six-digit date of birth MMDDYY. For example, if your name is Steven Tracy and your date of birth is March 2, 1995, your default password is St030295.

Step #1 Answer Challenge Questions - required

Challenge questions are used when you forget your password and need to reset it. Setting up your challenge questions is required, so you can only skip this step three times before you will be forced to complete it.

1. Select Continue to answer challenge questions.

2. Select two challenge questions and provide answers.

Step #2 Provide an Alternate Email - optional

An alternate email (your personal email address) is used to send notifications to you when you forget your password and need to reset it. This step is optional, so you skip it and select Permanently Suppress Reminders to avoid future notifications.

1. Enter your alternate email address.

2. A One Time Passcode (OTP) will be sent to your alternate email. Enter this code and select Continue.
Step #3 Setup Mobile Authentication - *optional*

In addition to or instead of an alternate email account, you can use mobile authentication to reset your password. This step is *optional*, so you skip it and select **Permanently Suppress Reminders** to avoid future notifications.

1. Select your phone type & download the app.

2. Use the app to scan the QR code and enter the One Time Passcode.

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**Change Your Password**

If you know your password and want to change it, use the **Change Password** option.

1. At the login window, select **Change Password**.

2. Enter your RCCD email address and password.

3. Enter a new password and select **Continue**.

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**Reset Your Forgotten Password**

If you’ve forgotten your password, you can use the **Forgot Password?** option to set a new one.

1. At the login window, select **Forgot Password?**

2. Enter your RCCD email and select **Continue**.

3. Choose how you would like to authenticate: Answer your challenge questions (configured when you setup your account). Alternatively, you can use the One Time Passcode (OTP). Get an OTP from the admissions and records office or have an OTP sent to you if you have configured an alternate email address or Mobile Authenticator app to retrieve a passcode. **When using an OTP, DO NOT USE SPACES.**